

How to get Crown Cab's - PVH Taxicab Driver's Permit

There are 5 steps to get a new permit:

- 1.) Attending a Class
- 2.) Document Collection
- 3.) Application Form
- 4.) Appointment
- 5.) Permit

1.) Class

PVH requires you to complete PVH Training course prior to application process. The class is offered once a month. For class, you must register at www.forhiretraining.com. Fee: \$120 (non-refundable)

2.) Documents

To get a permit, you will need the following documents:

- A. Original Driver's License (North Carolina or South Carolina)
- B. Driving record check (MVR Check) for each state that you have lived in for the last 10 years
- C. Arrest record for each state that you have lived in for the last 10 years *
- D. Fingerprint Card
- E. Social Security Card
- F. Immigration Documents
 - i.) Certificate of Naturalization
 - ii.) Passport with INS 551 Stamps
 - iii.) I-9 Card
 - iv.) Resident Card or Worker's permit
- G. Drug Test – should be done last as it cannot be more than 14 days old when you have your appointment

3.) Application form

Once you have collected the documents from part 2, we will give you an application form. Part of the form is two "Character Affidavits" which must be filled by individuals who know you. The rest of the form can be filled out with the help of the office. It is important that you list out any criminal arrest record that you may have had.

4.) Appointment

Crown Cab has to make an appointment for you to present your application and accompanying documents. The cost of the application is \$90, payable in cash, check or money order. After this appointment, you will have to wait while PVH office does a background check.

5.) Permit

Once PVH has completed your background check, if all is well, you will be asked to pickup your permit.

Document Details

- Internet Copies will not be accepted. Take originals to PVH with your Application.
- Documents or Enclosures dated over 30 days WILL NOT BE ACCEPTED.

- A. Original Driver's License (North Carolina or South Carolina)
- B. Driving record check (MVR Check) for each state that you have lived in for the last 10 years
- C. Original Arrest Report / Criminal Background Check Records. (For all the states you have lived in last 10 yr) all court records must come from the respective Clerk of Criminal Court offices in the STATE (*Not city or county*) (outside North Carolina) Faxed and Internet copies will not be accepted.

Court House, 4th Floor, 721 E 4TH St, and Charlotte-28202. Office Time: 9AM to 5PM
You can also get this from any police office.

- D. One Original Completed Fingerprint Card (The purpose of this card should read "PVH Permit")

Mecklenburg County Sheriff Department, 701, E 4TH St, Opposite to Court House, Charlotte-28202

- E. Original Social Security Card (Remember, your Social Security Card must have your signature on it for it to be a valid document.)
- F. Immigration Documents (Certificate of Naturalization, Passports with INS 551 Stamps, I-9 Card with necessary work authorization stamp, Employment Authorization Card or Permanent Resident Card (Green Card).) *Provide Criminal History from Country of Origin*
- G. Original Drug & Alcohol Test Report (10 Panel Drug & Alcohol Test with creatinine level listed in the test) Test cannot be over 14 Days old from the date of initial application. *No permit will be issued without a valid drug test*

Global Lab Solutions: 1100 S. Mint Street, Ste. 115, Charlotte

8AM-5PM Ph. 704-374-0171 Fax NO.704-374-0173

Onsite Drug and Alcohol Testing: 4016 Wilkinson Blvd Suite D, Charlotte

Concentra Drug Testing Facilities: throughout Charlotte and the surrounding area

Charlotte Drug Testing: PVH Office- Wed-9am-2pm/Friday-9am-12pm or by appointment

*Please note: all the payments and fee are non-refundable.

*For details and application forms, please visit www.forthiretraining.com

If you have any questions, please call on 704-334-6666 and talk to managers.